Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KAMPUR COLLEGE**
Name of the head of the Institution	**Dr. Ashim Bora**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03672266058**
Mobile no.	**9365955571**
Registered Email	**kampur_1968kc@rediffmail.com**
Alternate Email	**kampurcollege1968@gmail.com**
Address	**Vill/Town- Kampur P.O./P.S.- Kampur Dist.- Nagaon**
City/Town	**Nagaon**
State/UT	**Assam**
Pincode	**782426**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Deep Kalita**
Phone no/Alternate Phone no.	**03672266058**
Mobile no.	**7002643371**
Registered Email	**iqackc2005@gmail.com**
Alternate Email	**kalitadeep1970@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kampurcollege.in/iqac/3.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kampurcollege.in/academic-calendars.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**65.55**	**2005**	**21-Sep-2005**	**20-Sep-2010**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**05-Sep-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on teaching skill	**06-Sep-2018** **1**	**17**

Workshop on Lesson Planning	15-Feb-2019 1	19
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KAMPUR COLLEGE	NA	NIL	2019 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

> Workshop on teaching skill organized on 06092018

> Workshop on lesson planning organized on 15-02-2019

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Full automation of Office with MIS	Not realised
To update the conventional internet into fiber optics with high mbps	Updated

Online admission and payment System	Online admission has been processed
To complete the half-done auditorium with finance from sponsoring sources	Not realised
Celebration of Golden Jubilee of the college	Not realised
[View File]()	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**07-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kampur college is affiliated to Gauhati University and it has its own ways to implement the effective delivery of the university's curriculum. The academic calendar is prepared by the IQAC in every year and it monitors its implementation throughout the year. A central routine of classes is prepared for all semesters so that no student either of honours or core divest of shortage of classes. While preparing the routine, it has also been considered that the courses of all semesters would complete in due course of time. Teachers always record and monitor the progression of their courses and for that they maintain a teachers' diary where each teacher records their daily progression of courses, in accordance with their teaching plans. The Principal of the College monitors the smooth conduct of teaching-learning process and he chairs the meeting of the teaching staff and discusses their views on relevant topics related to the enhancement of the learning experience. In these meetings, the main emphasis has been given on how the innovative teaching pedagogy in classrooms can be applied to enrich our students. IQAC has played a vital role in qualitative improvement in the academic functioning of the college. IQAC give thrust to the departments for conducting seminars, course-related quizzes, group discussions, class test and so on.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

		Introduction		ability/entreprene urship	Development
NA	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
[View File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arts	18
BA	Geography	9
BA	History	2
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In the feedback form analysis, we get to know that 93 percent of students agree that teachers have completed 80-100 percent syllabus and 93 percent of students agree that teacher assesses their performance regularly and provides

suggestions. In terms of explaining all the subject related concepts, 90 of the students accept that the teachers are very much efficient in explaining all the concepts. In case of teachers communication skills, 88 of students agree that teachers communication skills are satisfactory in the classroom. 86 of students agree that teachers are available and accessible in the department and 86 of students agree that teachers are punctual in the class. In turns of teachers' behavior, the majority of the students accept that teachers attitude towards students is friendly and helpful. Students provide some major and minor suggestions for improving the overall teaching learning process in the institution. Some of them are – improvise the desk and bench in the classrooms, increase the teaching aid in the classroom, proper maintenance of toilets, improve the practical room of Geography Department. In terms of parents, 80 of parents agree that the learning experience of my son/ daughter is highly satisfactory in this college and 60 percent of parents agree that the college teachers inform me regarding the performance of my child. 60 of parents agree that the college administration has solved the problems faced by my child. 60 of parents agree that their children get a better placement after passing out from this college. Parents suggest in their feedback form that the college should improve the infrastructure to facilitate the students for their overall development. In terms of teachers, 64 percent of teachers accept that the college administration is teacher friendly. 73 percent of teachers agree that the college administration provides support to their professional skill development. 73 percent of teachers agree that the college encourages and facilitates collaboration among the teaching staff. 82 percent of teachers agree that the overall rating on the efficiency of college administration is highly satisfactory. Teachers suggested that there should be more teaching aids available and provide adequate infrastructure for the holistic development of the students and increase the aesthetic beauty of the college. Some other faculty members demand for more research facilities should provide to them. All the suggestions have been given to the Principal of the college and he has taken many steps. IQAC cell also has taken up many steps to improve the teaching-learning process in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major & General	500	430	374

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	913	0	20	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	9	35	1	1	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the session, a day long orientation programme is arranged for the newly admitted students. Students are informed about the class routine, examination system, credit and grading system of end semester examinations and different co-curricular and extracurricular activities etc. Although there is no standard mechanism for students mentoring system, the faculty members are always ready to help and guide students on academic and personal issues. Every department organizes remedial classes for slow learners and the bright students also attend these classes for revision of courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
913	20	1:46

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	20	3	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	1	Associate Professor	Ph.D. under Gauhati University
2018	1	Assistant Professor	Ph.D. under Gauhati University
2018	1	Assistant Professor	Ph.D. under Dibrugarh University
2019	1	Assistant Professor	Ph.D. under Assam University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A-16301	IV	31/05/2018	18/01/2019

BA	A-16301	V	05/01/2019	08/04/2019
BA	A-15301	VI	18/05/2018	05/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the system of evaluation as prescribed by Gauhati University to which it is affiliated. So, there is not much scope for introduction of reforms at the institutional level. The college holds at least one Internal Assessment examination centrally for all the subjects in each semester. This examination is held under strict invigilation and supervision of the college examination branch. The departments hold periodic unit test for the major students on their own. The college maintains transparency in the Internal Assessment Evaluation process by allowing the students to see the evaluated answer scripts which enable them to know about the areas the students need improvement. The marks are displayed on the notice board and recorded properly in the departmental merit register.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Gauhati University and so it follows the academic calendar of the parent university. At the beginning of the academic year the college prepares the Academic Calendar in accordance with the university calendar. It includes student admission procedure, availability of no of seats, admission time, time of sessional examination and end semester examination etc. Moreover, the holiday list of Gauhati University, time of student's union election, college week and other programmes are also incorporated.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kampurcollege.in/course-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A-15301	BA	Major & General	107	101	94.3

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kampurcollege.in/sss.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nill	0	0	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NIL	NIL	NIL	NIL	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	1	5.5
International	Education	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	2
Education	1
English	1
History	1
Geography	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nill	0	0	0

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	3	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Parade on Independence Day	NCC with Circle Office	10	43
Cleanliness Drive Awareness Program	NCC	20	41
Awareness Campaign Mock Drill	NSS	20	59
Swachha Bharat Abhiyan	NSS	17	50

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

View File	

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	00

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Govt. Gaon Burha	05/06/2017	Socio-economic Development	112

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
88690	88690

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	NIL	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13094	1210060	81	17330	13175	1227390
Reference Books	2811	650470	98	18205	2909	668675
Journals	5	50895	0	3600	5	54495
Others(specify)	8	19743	0	0	8	19743

[View File](#)

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	21	1	2	1	1	2	0	1	0
Added	0	0	2	0	0	0	0	0	0
Total	21	1	4	1	1	2	0	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

| 8500 | 8500 | 230891 | 230891 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintenance of Physical facilities a committee viz Planning and Purchasing is constituted for collecting the requirements from different departments, Cell/Centre and office and prepare budget for the coming academic session. The committee also looks after the overall condition of the existing facilities (both Physical and Academic) and suggests necessary upgradation. The same committee prepares an overall budget and same is placed before Governing Body for approval and follow-up actions. There is an academic committee to look after the academic affairs such as teaching, learning and evaluation. Academic support to the students is also provided by conducting tutorial session and remedial classes. Some additional sub-committees like Sports Committee, Library Committee, IT Committee, etc are also constituted for maintaining and utilising the physical and academic facilities of the college. The Library Committee conducts orientation programme on the eve of each academic session for the students. The committee also periodically supervises the functioning of the library. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library Clearance Certificate before semester examinations. The Sports Committee takes the responsibility of proper use and maintenance of sports facilities of the college like Badminton Court, Volleyball Court, TT Court etc. The concerned secretaries of KCSU and Prof-in-charge of both Indoor and Outdoor Games take the initiative of various sports activities inside and outside of the college premises. Repairing of Computer and other electronic equipments are done whenever necessary by the IT Committee. There are some other committees too in the college such as Admission Committee, Research Committee, Extension Education Committee, Examination Committee, Routine Committee, Students' Attendance Committee, Committee against Sexual Harassment at work place. Arrangement of classrooms is done during vacation period. Repairing of sports facilities is done throughout the year. In case of utilization, the college provides the service of all facilities mainly to the student community keeping the interest of the students in mind. The institution also provides the free service to the people of the vicinity when asked throughout the year. There are some other Sub-Committee for Canteen, Anti-Ragging, Health Care, which work for welfare of the students when needed. The Health Care Unit in college campus provides necessary first aid treatment to the students during college hours. The IQAC conducts orientation programme annually on the eve of each academic session and acquaints the students about the infrastructural and academic facilities of the college.

https://www.kampurcollege.in/cell.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Fund	1	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	36	0
b)International	NIL	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Language Club: Lecture Program on English Writing Skill	28/08/2018	105	Language Lab and Department of English, Kampur College
Orientation Program for Fresher's	01/08/2018	153	Kampur College Teachers Unit
Workshop on D.EL. ED Course	05/07/2018	81	D.EL ED, KKHSOU Study Centre, Kampur College

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	Political Science	IGNOU	MA

2018	1	BA	Education	KKHSOU	MA
2018	1	BA	Education	Mahapurusha Srimanta Sankardeva Viswavidyalaya	MA
2018	1	BA	Assamese	Nowgong Girls' College	MA
2018	2	BA	Assamese	Mahapurusha Srimanta Sankardeva Viswavidyalaya	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Social	College	203
College Week	College	174

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	0	0	00	NIL

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student union namely Kampur College Students' Union. The office bearer of the students union are selected through the election procedure conducted by a Teacher in-charge assisted by a group of teachers by the process of Secret ballot guided and supervised by returning officer assisted by teachers. To apply for the students union the candidate should have engaged in full time studies in this college by following Lyngdoh commission recommendations. The union body of the Kampur College has the following portfolios- one President, one General Secretary, one Assistant General Secretary, one Secretary for Boys' Common Room, one Secretary for Literary and Fine Arts, One secretary for Cultural Affairs, one Secretary for General Sports, One Secretary for Major Games, one Secretary for Minor Games, One

Debating Secretary, one Secretary for College Magazine, and one Secretary for Girls' Common Room. The Secretary of Girls' Common Room is taken reserved for girl candidates only as well as the boys' Common room secretary are elected by the boy candidates only. After election procedure all the selected office bearers of their respective portfolios joined in the oath taking ceremony organized by the Principal with all teachers in charges appointed against their portfolios and along with other teachers. Each year the union body is guided and monitored by the teacher in charge. The union body of the college is constituted with an aim to protect and to look after the greater interest of the student community of the college. In time the union body acts as voice of the common students in front of the college authority with the issues faced by the general students. The college union body is actively engaged in conducting annual college week to organise different competitions with their teacher in charge and also supports in organising fresher's social. Moreover, the students union is actively engaged in organizing the Saraswati Puja. The representative of the students union is actively work with the Extension Education Committee, Students Attendance Committee, Anti-ragging/Discipline Committee, IQAC committee, Information and Career Guidance Cell, Women's Cell, Students' Grievance Redressal Cell, etc. to work mutually with the teachers. The annual magazine of the college is also published with the active participation of the magazine secretary as an editor with the help of other members of the union body. The college Union body is actively engaged in the overall development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

489

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralisation and participative management in administrative affairs is exercised through empowering different committees such as construction committee, purchase committee, library committee, etc. The governing body plays an important role in overall decision making and the body has representatives from different stakeholders, such as principal, teachers, academician, parents, etc. 2. Decentralisation and participative management in academic affairs is done through providing autonomy to academic committee. The academic committee looks after the academic aspects of the institution such as teaching-learning, examination and evaluation.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library is automated. The library gives 'Best Reader Award' every year to encourage reading culture among the students. The College tries to provide best possible technological facilities to students like free Wi-Fi, computer, e-learning resources, etc.
Research and Development	The College has a 'Research and Publication Cell' which looks after the research and development matters. Teachers are given adequate chances and support to continue their research in the form of study leave. Distinguished students or 'The student of the year' award is also given to motivate the students for achieving academic excellence.
Examination and Evaluation	The examination committee decides the matters of internal examination and evaluation. Internal evaluation is done through sessional examination, home assignment, seminar, group discussion, attendance, etc. Besides the teachers of concerned papers hold class test and weekly test to know the progress of the students. On the other hand, Parent University decides everything in case of the external evaluation.
Teaching and Learning	Teaching and learning is done through a class routine. Apart from regular lecture method, the teachers also organises group discussion, seminar, field trip etc. They are encouraged to use ICT in teaching and learning.
Curriculum Development	The Parent University decides almost everything regarding curriculum development.
Admission of Students	The College follows advertising technique before admission process to get maximum no of students.
Industry Interaction / Collaboration	The College has no any industry interaction and collaborations.
Human Resource Management	The number of teaching and non-teaching staff in the college is inadequate. All of them are overburdened. However, the management of the College tries to get maximum services of the limited employees for the greater interest of the student community.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Finance Accounts are maintained manually.
Student Admission and Support	Student Admission is done as per guideline of parent University. Sufficient efforts are made to support students using different digital platforms in academic and administrative affairs.
Examination	Intimation of examination schedule and declaration of result are maintained using online platforms.
Planning and Development	The Authority, IQAC and other staff use online platforms for dissemination of information regarding planning and development.
Administration	The college authority made extensive use of online platforms to communicate with the faculty members and office staff for immediate dispatch of messages and information regarding orders, instructions and activities of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on teaching skill	NIL	06/09/2018	06/09/2018	17	Nill
2019	Workshop on Lesson Planning	NIL	15/02/2019	15/02/2019	19	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	14/11/2018	04/12/2018	21
Orientation Programme	1	23/07/2018	17/08/2018	24
Orientation Programme	2	11/06/2019	30/06/2019	21
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Mutual Fund	Mutual Fund	Poor Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College gets its accounts internally audited regularly by Chartered Accountants as per government requirement. The internal audit for 2018-19 was done by CA Dipika Agarwal Associates and found no anomalies. Moreover, External Audit till 2017 was done by Directorate of Audit, Govt. of Assam.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NIL
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6.4.3 – Total corpus fund generated

281724

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Guardian meeting 2. Feedback from parents 3. Home visit of students

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of Indoor Stadium 2. Construction of New Building 3. Construction of Auditorium

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on teaching skill	06/09/2018	06/09/2018	06/09/2018	17
2019	Workshop on lesson planning	15/02/2019	15/02/2019	15/02/2019	19
			View File		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Day long Orientation Class at the beginning of Session	06/08/2018	06/08/2018	112	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Cent percent of power is generated from Solar plant installed in the year 2015

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	1	1	08/10/2018	3	Fluoride testing in Water	Fluoride	70
2018	1	1	20/11/2019	1	Campaigning for good governance	governance	47

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Students' Handbook: Kampur College	20/08/2018	Comprising the rules and regulation and different course curricular related information, a handbook is published for the sake of student of Kampur College. The handbook basically deals with the code of conduct starting from anti ragging, general rules, rules related with examination, attendance etc. Apart from that academic calendar, holiday list of the government and different cells including students union etc. are also highlighted.
The Employees' Handbook: Kampur College	11/08/2018	"The Employees Handbook: Kampur College is one of the best initiations from the Kampur College end. It contains employees' code of conduct, holiday list, and employees' profile in details. Every year it is being updated as per requirement by respective cell.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	43

Cleanliness drive and awareness programme	28/09/2018	28/09/2018	41
Republic Day	26/01/2019	26/01/2019	65
International Yoga Day	21/06/2019	21/06/2019	29

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Dustbin has been installed as per requirement. • Plantation programme and particularly medicinal tree. Even a medicinal garden is under process in this Academic year. • The campus is declared plastic and tobacco free zone. • Distribution of sanitary napkin for girls. • Use of bicycle instead of motorised vehicles.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title: Revisiting the Teaching Learning Process in Rural Setting Objectives: Being a rural college, student presence in the classroom is relatively less and therefore the institution formally objectifies three core areas: • It needs to improve a healthy academic environment in Kampur College. • It is a mission to ensure adequate attendance and active participation in the teaching learning process. • Finally, the College has implemented the provision of discollegiate as per guidelines of parent University Context: It is somewhat difficult to manage the students of rural setting. On one hand there is not enough facilities in the College and other hand students are not in a position to engage in college activities for whole day. Hence, in pursuance with the best practice of previous year, the college needs to reconsider the same once again. Being a rural College, it is quite difficult to ensure attendance of students. Most of the students are from remote area i.e. Baithalangsu, Rojagaon, Pramila etc. and subsequently left college just attending two-three classes. Later it becomes a habit for local students too. Secondly, the poor economic background usually contributes in low attendance and even increases the number of dropout out students in different levels. Another pertinent point is that Kampur College is the ultimate destination for students with poor academic background, usually those who fail to enrol in the reputed Colleges of neighbouring area. Hence, it is crucial for all to substantiate a healthy academic environment. The Practice: It is a massive drive, the college has initiated and subsequently a teacher student friendly environment is tacitly realised for long. Despite the rural setting or poor economic condition, students are provided enough opportunities to engage in teaching learning process. Preferably it includes management of class routine, extra classes, distribution of class notes, seminar papers etc. and which are essential to realise a healthy academic environment. It improves the mentor-mentee relation so that students get proper guidance in different capacities. Evidence of Success: • The initiative has a fruitful outcome as students of Kampur College performed better in compare to other colleges. • Secondly, such type of bold initiative has resultant with a drastic change on overall environment and which is continued in the subsequent years. • It promotes the principle of sincerity, punctuality, and discipline not only among the students but accomplishes teachers as well. The Challenges: The college environment requires drastic change in different segments as the college had been facing irreparable challenges in different capacities. Even the academic environment was vandalized and which needs to reform from top to the bottom of entire setting. • It is quite difficult to compel the students to attend the classes as their marginal condition doesn't allow attending the classes. • The number of faculty

members is not sufficient to monitor all the students in an egalitarian manner. • A huge number of students were considered as discollegiate and subsequently students had to suffer a lot. Undoubtedly, such type of initiatives, require enough manpower with adequate infrastructural support for a positive outcome. Best practice II Title: Clean and green Campus The college has been continuing this best practice for second consecutive year. Considering its importance, the college focuses on systematic plantation in the campus. Even it promotes to enhance the ethos of eco friendly in different capacities. Objectives: • It tries to promote an eco-friendly environment comprising one and all. • To enhance plantation in and out of the campus. • It is an initiation to keep the campus clean and green. Context: Campus management is one of the focal areas of Kampur College. It is a collective responsibility for every individual of the college. Usually, a section of students under the guidance of teachers bear the responsibility to clean the campus. In a parallel way, the students have been promulgating an eco-friendly environment. For creating a green campus, a section of people have been working perennially over the years. Being a rain shadow area, it is somewhat difficult to sustain as a green campus for all the time. However, multiple initiatives from the college end have resultant with huge greenery in Kampur College. The Practice: • The initiative has objectified to improve the number of tress in the college premise. Even the matured trees are replaced with new saplings. • The involvement of teachers as well as students really make it an eco sensitive hub as the low land of the college surround is the destination of migratory birds. • The students of Kampur College and particularly the NCC cadres have ample contribution in cleaning the campus in regular intervals. Evidence of Success: • Despite geospatial complicity, the college has huge number of trees in its surround. • The whistling duck and other birds find a safe destination in the nearby area. • The campus remained almost clean all the time. The Challenges: • The Kampur College is located in a rain shadow area and subsequently weather particularly rainy season is not normal therein. As a result, it is somewhat difficult to sustain green environment. • It is somewhat difficult in bringing as well as caring the plants. Even monitoring is also difficult for less manpower in the college. The clean, green and peaceful environment is the creation of students of Kampur College. Students and particularly NCC cadres have enough contribution in cleaning the campus. It is relatively difficult to manage the large campuses and that is why in every intervals, the student's involvement is essential throughout the system. Best Practice III Title: Scholarship for Poor Meritorious Students The rural setting has abysmal impact throughout the system. The meritorious students with poor economic background, usually failed to get admission into the college. Subsequently, the College has initiated stipend facilities to the meritorious students. Objectives: 1. One hand it has been providing economic assistance to the needy people. 2. Secondly, it inspires the students to perform better despite their destitution. Context: Kampur College is the only higher educational institution covers 20 km radius of Kampur. The agriculture based economy of Kampur requires massive attention for rapid growth in the days to come. There is a huge gap among the rich and the poor in Kampur and apparently a portion of students suffer due to their poor economic condition. Even they fail to admit in the college and sometimes after getting admission fails to continue the course. The numbers of dropout students have been increasing day by day. Most of the time, poor meritorious students can't continue education and as a result the college declare a scholarship for 80 or more than 80 percent scorer. Every year a competent authority decides the result after a close observation. The Practice: 1. The College in its own initiative has started to provide scholarship to at least three meritorious students. 2. A competent authority/Cell usually selects the neediest person considering their academic performance. 3. Even the selected candidates are monitored and subsequently improvement is realised in terms of classes, academic performance etc. Evidence of Success: 1. It is a small

contribution from the college end to assist the neediest person and particularly it is helping in pursuing education. 2. It improves overall academic performance as it is one of the pertinent criteria for selection. Challenges: 1. There is no scope to generate revenue to provide scholarship to all. The College itself has been suffering from financial crunch. 2. It is quite difficult to sort out the list of beneficiary. Actually, a huge number of people are coming from poor backward families. However, the practice is essential for the upliftment of marginal groups.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kampurcollege.in/best-practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: Changing the periphery: Innovative initiation at Butikura, the adopted village of Kampur College The institution has adopted a village around 7-8 km away from the College. The village is inhabitation of tribal population. The poor, backward, underdeveloped village people have no idea of modern activity including cultivation, animal husbandry, food habit, health, economy, polity and so on. Considering their disadvantageous position, the College has taken different measures to boost up their economy as well as level of consumption. Considering all these, from the college end, a few programmes were being initiated i.e. workshop, daily based deliberation, visit to the village, and other deliberation activities and so on. Being a tribal locality, the effectiveness of piggery farm with modern technological measures will enhance their economic stability as well as consumption level. The initiative is one of the best ways to subsume our social responsibility with limited resources. The name of our adopted village is Butikura-Bundura. Although there was no Memorandum of Understanding with the village, but a well defined preparation has been going on in last couple of months. The mission has some pertinent objectives: 1. To empower the people both in education and economic aspects. 2. To facilitate with clean drinking water. 3. To aware and train the cultivators with post flood crop practice. 4. To educate and aware people with modern scientific piggery and poultry practices. 5. To make sense of environmental and sustainable living practices. With these objectives, the college has already prepared a long lasting planning and which needs multidimensional attention from all walks of life. Even the College of Veterinary Science is communicated verbally and subsequently they have given a positive response but the entire planning is remained suspension. Undoubtedly, the college is in touch with that very village with new projects. This is nothing but a visionary initiative for inclusive development. The society at the margin should get affirmative initiative from different stakeholders to balancing the imbalances.

Provide the weblink of the institution

http://www.kampurcollege.in/id.php

8.Future Plans of Actions for Next Academic Year

Future Plan of Action 2018-19 1. To form a Cultural Study Centre under the supervision of Assamese, History and Folklore Department. 2. To introduce an Archiving Centre under History Department and Library. 3. To introduce different Programmes and Courses including vocational, professional, value added courses, skill development courses, etc. 4. To develop teaching learning facilities viz. Smart class, Digital Classroom, Laboratory equipments, online learning platforms, Seminar Hall with ICT. 5. To develop incubation centre. 6. To increase organisation of outreach programmes with the community through industry

collaboration, NGOs, Government Organisations. 7. To adopt nearby primary and secondary schools one each. 8. To develop Digital Library. 9. To equip the departments with ICT tools. 10. To open a Video Centre for developing e-content. 11. To develop Information management System (MIS). 12. To automise office. 13. To plant vermin-composting unit insides the college. 14. To develop Rain Water Harvesting. 15. To develop a medicinal plant. 16. To develop health infrastructure and facilities like Gymnasium, Yoga Centre, etc. 17. To develop the playground to facilitate games and sports and to purchase sports equipments. 18. The operational toilet system of students is worn out and need to be repaired. It is planned to construct new toilet for both boys and girls in the next year, if possible. Otherwise, it will be repaired. 19. All the departments will apply for sponsor to organise National Seminar in the next year. It is also planned to organise inter-departmental Seminar with students and teacher within the college. 20. To strengthen the attachment of the interdepartmental students and teacher in the college, it is planned to held interdepartmental classes from the next session. 21. It is planned to observe Swachhata Week and International Yoga Day in the next session in a grand way.